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Date:

Dear Member

**SELECTION AND MEMBER SERVICES COMMITTEE - WEDNESDAY, 2 MAY 2018**

I am now able to enclose, for consideration at next Wednesday, 2 May 2018 meeting of the Selection and Member Services Committee, the following report(s) that were unavailable when the agenda was printed.

**Agenda Item No**

- 1            **Substitutes**
- 2            **Declarations of Interests by Members in items on the Agenda for this meeting.**
- 3            **Minutes - 22 March 2018 (Pages 3 - 6)**
- 4            **Motion to exclude the public**

That under section 100A of the Local Government Act 1972 the public be excluded for the following business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act.

**EXEMPT ITEMS**

*(During these items the meeting is likely NOT to be open to the public)*

- 5            **Democratic Services Oral Update (Pages 7 - 12)**

Yours sincerely

A handwritten signature in black ink, appearing to be 'BWatts', with a stylized flourish extending to the right.

Benjamin Watts  
General Counsel

**KENT COUNTY COUNCIL**

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**SELECTION AND MEMBER SERVICES COMMITTEE**

MINUTES of a meeting of the Selection and Member Services Committee held in the Council Chamber, Sessions House, County Hall, Maidstone on Thursday, 22 March 2018.

PRESENT: Mrs A D Allen, MBE (Chairman), Mr M A C Balfour (Substitute for Mr B J Sweetland), Mr P B Carter, CBE, Mr M C Dance, Mrs T Dean, MBE, Mr D Farrell, Mr E E C Hotson and Mr J D Simmonds, MBE

IN ATTENDANCE: Mr D Whittle (Director of Strategy, Policy, Relationships and Corporate Assurance), Ms K Cook (Commissioning Manager, SCHW), Mr B Watts (General Counsel) and Mr A Tait (Democratic Services Officer)

**UNRESTRICTED ITEMS****1. Minutes - 15 November 2017**

*(Item 3)*

RESOLVED that the Minutes of the meeting held on 15 November 2017 are correctly recorded and that they be signed by the Chairman.

**2. Amendments to the Constitution arising from the creation of a Joint Sub-Committee of the Kent and Medway Health and Wellbeing Boards**

*(Item 4)*

RESOLVED that the proposed changes to the Constitution detailed in the report be recommended for adoption by the County Council.

**3. The Governor Appointments Panel**

*(Item 5)*

(1) The Democratic Services Officer confirmed that proposed nominations by individual Members or political Groups should be notified by them to the Governor Support Team.

(2) RESOLVED that:-

- (a) the Governor Appointments Panel be abolished;
- (b) the amended arrangements set out in Appendix 4 of the report to consider requests for the removal of Local Authority Governors be adopted; and
- (c) the County Council be recommended to agree that the power to appoint or nominate Local Authority Governors be delegated to the Corporate Director of Children, Young People and Education and that the Constitution be amended accordingly.

#### **4. The Molyneux Almshouses Charity**

*(Item 6)*

(1) The Committee noted that paragraph 1.4 of the report should be amended to read that two appointments made by Tunbridge Wells BC would continue.

(2) RESOLVED that the Molyneux Almshouses Trust be advised that Kent County Council agrees to the revision of its Charitable Scheme so that its two Local Authority representatives are both from Tunbridge Wells BC.

## **EXEMPT ITEMS**

### **(Open Access to Minutes)**

*(Members resolved under Section 100A of the Local Government Act 1972 that the public be excluded for the following business on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act.)*

#### **5. Democratic Services - Oral report**

*(Item 9)*

- (1) The General Counsel provided an update on the progress towards reorganising Democratic and Member Services in order to more closely meet requirements identified by Members. He tabled a draft floor plan setting out the proposed reconfiguration of the Members' Area.
- (2) The Cabinet Member for Corporate and Democratic Services informed the Committee that further consultation on the arrangements for Members would take place prior to a final report to the Committee with the aim of implementing the changes in mid-May 2018.
- (3) Members of the Committee broadly welcomed the direction of the changes to the staffing structure and made initial comments on the draft reconfiguration. These were noted for further consideration.
- (4) RESOLVED that the report be noted, together with the intention to hold a further meeting of the Committee to consider whether to implement the final version of the proposed changes.

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# DEMOCRATIC SERVICES

## Selection and Member Services 2<sup>nd</sup> May 2018

Ben Watts, General Counsel



# History and Context



- Constitutional and Statutory Requirements
- Meetings
- Decisions
- Complaints
- Supporting Members





# History and Context



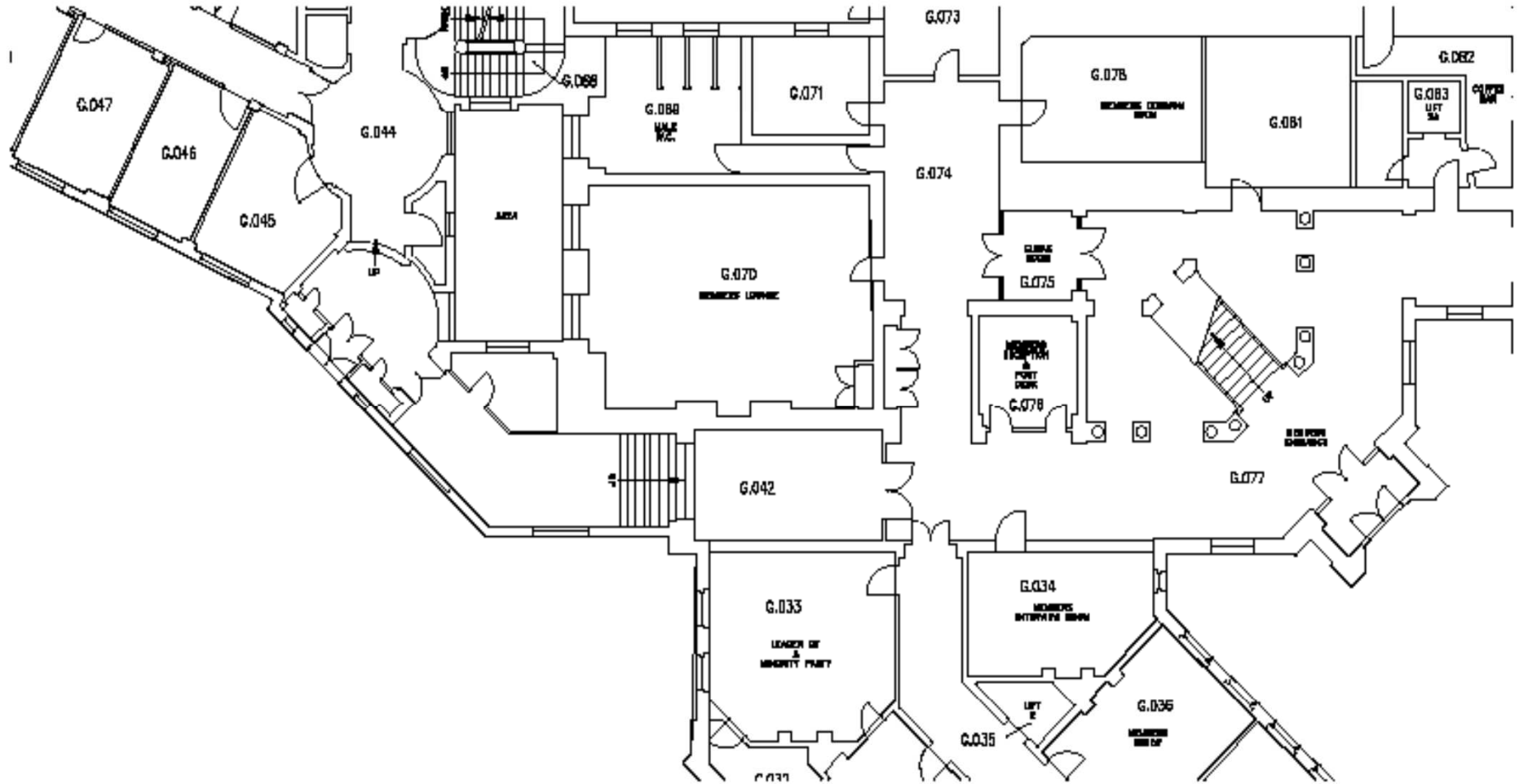
- Savings Requirement
- Changes Already Made
- The Future....



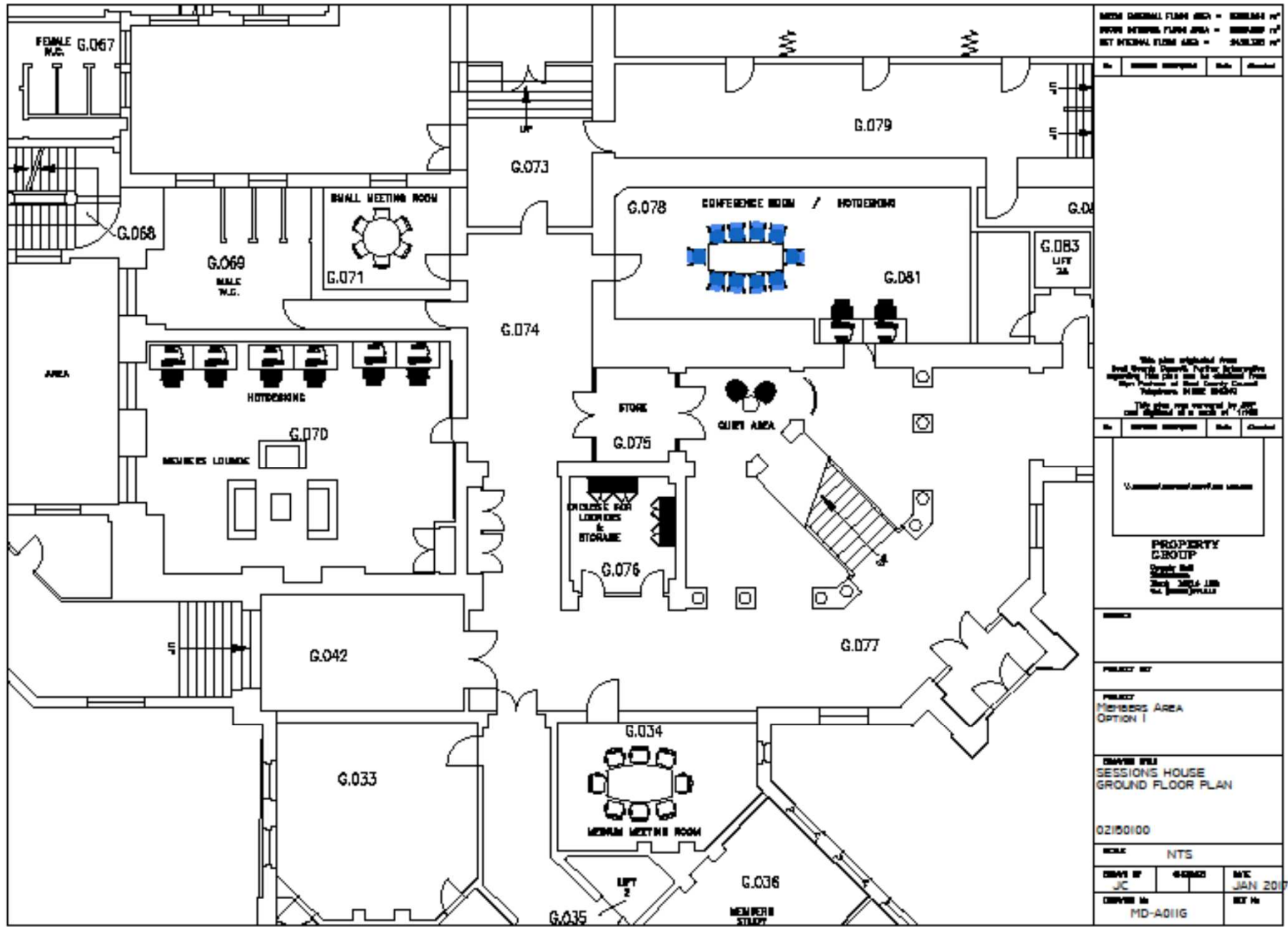
# Member Support



- What Support do Members Want?
- Member Support Hub
- Member Support Officer Role
- 6 x KR7 Officers
- Flexible Resource to support backbench Members
- Discussion with Members before Recruitment
- Microsoft Teams



Ground Floor – Before



Ground Floor – After